

## TWO COLUMNS PAGE LAYOUT

### TITLE OF THE CONFERENCE:

Seventh International Congress on Construction History (7ICCH)

### DATE:

12–16 July 2021

### LOCATION OF THE CONFERENCE/SYMPOSIUM:

Lisbon, Portugal

### PLEASE NOTE:

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- all papers should be delivered in electronic form (MsWord) as well as identical Acrobat PDF file.
- Keynote speaker papers are planned to be published in Construction History, The International Journal of the Construction History Society)
- the deadline for submission of papers to the conference editors is **15 November 2020**
- the maximum number of pages per paper is 8 pages for regular contributions
- **Be sure that the 'Conversion settings' in the PDF maker is set on 'High Print Quality'**

### PLEASE SUBMIT YOUR PAPER THROUGH THE ONLINE SUBMISSION SYSTEM ON THE CONFERENCE WEBSITE OR VIA THE FOLLOWING EMAIL ADDRESS:

Submission page: <https://easychair.org/conferences/?conf=7icch>

Contact email: [7icchlisbon@gmail.com](mailto:7icchlisbon@gmail.com)

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### FOR ADDITIONAL INFORMATION, PLEASE VISIT OUR CONFERENCE WEBSITE:

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## PLEASE FIND BELOW SEVERAL FILES THAT CAN BE USED TO PREPARE YOUR PAPER:

- *Read Me.pdf*: instructions on how to get started and use the files in this .zip
- *Templates*:
  - *2 column A4.zip* >>
    - B2PROCA4EXAMPLEPAPER: Sample of A4 page lay out in MsWord
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Before starting, make sure that you have a PostScript printer installed. Microsoft Word users should select the correct files for their printer: A4 paper size (21 x 29.7 cm, European size), or Letter paper size (8 1/2" x 11", American size). Copy the files which you will be using to a new directory and keep the original file as a backup.

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## MICROSOFT WORD USERS

Start MS Word. Close the empty file which appears on your screen (Close in File Menu). Now open the file B2ProcA4.doc (if you have a printer printing on A4 size paper - European standard). Print this document. It gives detailed instructions on how to proceed when you still have to type your paper and also when you want to use the text from an old file. After you have read the first two pages of these instructions you are ready to start.

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4. Type the correct title, author(s) and affiliation(s), and delete old text without deleting the return at the end of the line.
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9. Check if setting of paper size and margins (Page Set Up in File Menu), and Columns (Format Menu) are still correct (see table 1 in instruction file).
10. Change the old tags for the new Balkema tags (see 7 above). Before doing this apply automatic formatting: From the Format Menu select AutoFormat and click AutoFormat now.

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It is also very important that you submit your artwork/figures both embedded into Microsoft-Word as in a separate single file, with a preferred format of .TIFF or .EPS << **see for reference Artwork.pdf**

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